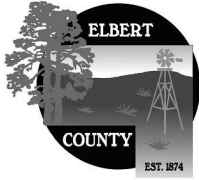


TENANT FINISH GUIDELINES



BUILDING DEPARTMENT

P.O. Box 7
Kiowa, Colorado 80117
303-621-3172

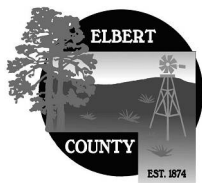
The following is needed to submit for a tenant finish in Elbert County.

1. Planning and Zoning Sign off sheet with their signatures.
2. Environmental Health Department Signature.
3. Fire Department Approval
 - A. **One set of submitted plans must be stamped and signed by the appropriate fire department**
 - B. **Letter of requirements from the Fire Dept. must also be submitted*****
4. Two sets of Blue Prints
 - A. Designed and stamped by a Colorado Licensed Architect
 - B. **One set must be signed and stamped by the fire department.**

Please note we will not take any incomplete applications, all of the above conditions must be completed.

By signing below I certify and understand that by submitting the above information does not constitute immediate approval by the Building Department.

Signature: _____ **Date:** _____



BUILDING PERMIT APPLICATION

Schedule inspection by 3:00 P.M. day prior
(303) 621-3140

Permit # _____

Permit fee _____

Property Owner _____ Phone _____ Date _____
Mailing Address _____
Street / PO Box _____ City _____ State _____ Zip _____
Address of Property _____
Subdivision _____ Intended Use _____
Contractor _____ Contractor # _____ Contractor Phone # _____

IMPROVEMENT SURVEY WILL BE DUE BEFORE ANY INSPECTIONS ARE COMPLETED FOR NEW RES AND ADDITIONS ON LESS THAN 60 ACRES

Parcel ID _____ #Acres _____ Zoned _____
Section _____ Township _____ Range _____
Structural Setback Minimums: F _____ S _____ R _____
Sq Ft: DWLF 1st flr _____ Sq Ft: DWLF 2nd flr _____ Sq Ft: GARF _____
Sq Ft: BSMU _____ Sq Ft: BSMF _____
SqFt DECK _____ Sq Ft CDEK _____
Group _____ Division _____ Type _____

Special Notes:

This permit includes plumbing & mechanical. Septic & driveway permits are issued separately.

Water well permits issued by **State Water Resources (303) 866-3587**

This application, when executed by the ELBERT COUNTY BUILDING INSPECTOR, and when an executed copy is furnished to the applicant, IS A BUILDING PERMIT.

Electrical permits issued by **State of Colorado (303) 894-2300**

TO SCHEDULE ELECTRICAL INSPECTIONS CALL (303) 621-2241

This permit is **void** unless work actually begins within **180 DAYS** of issuance or if work is suspended or abandoned for a period of **180 DAYS**.

Date Approved : Month _____ Day _____ Year _____
Expiration Date: Month _____ Day _____ Year _____

Six Month Extension: \$100.00 Date Paid _____
Expiration Date: Month _____ Day _____ Year _____

INSPECTION RECORD

***** Improvement Survey Due Now *****

SAN O LET MUST BE ON SITE

Caissons: ENGINEER REPORT REQUIRED

Footers: Size _____

Steel: _____

Foundation: _____

Steel: _____

Ground Plumbing: _____

License # _____

Rough Frame/Plumb/Heat: _____

Pressure Test: _____

Yard Line Pressure: _____

Rough Elec Appv: _____

Insulation Certificate: _____

Drywall: _____

Well Permit #: _____

Final Electric: _____

Final Driveway: _____

Septic Appv: _____

Final Frame/Plumb/Heat: _____

Certificate of Occupancy: _____

Fire Dept Appv: _____

Health Dept Appv: _____

Zoning Appv: _____

ELBERT COUNTY BUILDING INSPECTOR

X

APPLICANT SIGNATURE

BP _____ PR _____ ST _____ FD _____

